



5001 NE Lakewood Way  
Lee's Summit, MO 64064  
(816) 373-1098  
www.lakewoodanimal.com

## APPLICATION FOR EMPLOYMENT

Date: \_\_\_\_\_ Position applying for: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Would you work  Full-time  Part-time Specific days and hours: \_\_\_\_\_

If your application is considered favorably, on what date will you be available to start work? \_\_\_\_\_

## EDUCATION

High School: \_\_\_\_\_ Circle Last Year Attended 9 10 11 12

College: \_\_\_\_\_ Major: \_\_\_\_\_ Circle Last Year Attended 1 2 3 4

Other Education: \_\_\_\_\_ Special training: \_\_\_\_\_

Activities or Clubs: \_\_\_\_\_

## SKILLS

Have you had experience in the following areas?

Typing  Yes  No Skill Level: \_\_\_\_\_

Microsoft Word  Yes  No Skill Level: \_\_\_\_\_

Microsoft Excel  Yes  No Skill Level: \_\_\_\_\_

Telephone Skills  Yes  No Skill Level: \_\_\_\_\_

Medical Records  Yes  No Skill Level: \_\_\_\_\_

Animal Health  Yes  No Skill Level: \_\_\_\_\_

Animal Care  Yes  No Skill Level: \_\_\_\_\_

Custodial Care  Yes  No Skill Level: \_\_\_\_\_

## EMPLOYMENT HISTORY

Dates Employed Month & Year	Business Name & Supervisor	Position	Reason for Leaving	Phone #

Are you currently employed?  Yes  No If so, may we contact your current employer for reference?  Yes  No

If you answered no, please explain \_\_\_\_\_

## PROFESSIONAL REFERENCES

*Give the names and phone numbers of 3 persons who we may contact – Not relatives*

Name	Address and Phone Number	Business	Years Acquainted

## ADDITIONAL INFORMATION

*Please complete in your own handwriting. Please do not type.*

1. What factors contribute to your sense of satisfaction on the job? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. What qualities best describe you (circle 5 from the list below):

- |               |              |             |              |
|---------------|--------------|-------------|--------------|
| Ambitious     | Dependable   | Industrious | Respectful   |
| Balanced      | Educated     | Loyal       | Responsible  |
| Caring        | Enthusiastic | Moral       | Selfless     |
| Committed     | Fair         | Organized   | Self-reliant |
| Compassionate | Faithful     | Patient     | Sensitive    |
| Courageous    | Forgiving    | Powerful    | Thankful     |
| Creative      | Fun          | Principled  | Tolerant     |
| Dependable    | Giving       | Proactive   | Truthful     |
| Trustworthy   | Wise         |             |              |

3. What is your idea of excellent client service? \_\_\_\_\_

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4. What aspects of working with people do you find enjoyable, and what do you find less enjoyable? \_\_\_\_\_

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5. What specific aspects of your education or experience do you bring to this position? \_\_\_\_\_

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I authorize investigation of all statements contained in this application. I release from all liability all persons, companies and corporations supplying such information, and I indemnify Lakewood Animal Health Center against any liability which might result from making such investigation. I understand that misrepresentation or omission of facts called for is cause for dismissal. Passing a background check will be a condition of my employment at Lakewood Animal Health Center, and in consideration of my employment, I agree to conform to its rules and policies. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without previous notice.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

